



Quality Area	Policy	Mandatory (M) or Best Practice (BP)	Review Frequency	Date last review	Date of next review
1	Curriculum Development	BP	Ongoing	July 2022	July 2024
1	Inclusion and Equity	BP	2 Years	August 2021	August 2023
2	Acceptance and Refusal of Authorisations	M		July 2022	July 2023
2	Administration of First Aid	M	2 Years	July 2022	July 2024
2	Administration of Medication	BP	2 Years	July 2022	July 2024
2	Anaphylaxis	M	2 Years	July 2022	July 2023
2	Asthma	M	2 Years	July 2022	July 2024
2	Child Safe Environment & Wellbeing	M	2 Years	July 2022	July 2024
2	Dealing with Infectious Diseases	M	2 Years	May 2022	May 2023
2	Dealing with Medical Conditions	M	2 Years	July 2022	July 2023
2	Delivery and Collection of Children	M	2 Years	July 2022	July 2024
2	Diabetes	M	2 Years	July 2022	July 2024
2	Emergency and Evacuation	M	2 Years	July 2022	July 2023
2	Epilepsy	BP	2 Years	July 2022	July 2024

POLICY REVIEW TABLE (Cont.)

2	Excursions and Service Events	M	2 Years	July 2022	December 2023
2	Food Safety Policy	BP	2 Years	July 2022	November 2023
2	Hygiene	BP	2 Years	November 2021	November 2023
2	Incident, Injury, Trauma, and Illness	M	2 Years	August 2021	August 2023
2	Nutrition and Active Play (including Food, Beverages and Dietary Requirements)	M	2 Years	July 2022	November 2023
2	Relaxation and Sleep	M	2 Years	July 2022	December 2023
2	Sun Protection	M	2 Years	July 2022	July 2024
2	Supervision of Children	BP	2 Years	July 2022	July 2023
	Road Safety and Safe Transport Policy	M	2 Year	June 2022	June 2023
2	Water Safety	M	2 Years	August 2021	August 2023
3	Occupational Health and Safety	M	2 Years	July 2022	July 2023
3	Environmental Sustainability	BP	2 Years	July 2022	July 2024
4	Code of Conduct	M	2 Years	July 2022	July 2023
4	Determining Responsible Person	M	2 Years	July 2022	June 2023
4	Participation of Volunteers and Students	M	2 Years	August 2021	August 2023
	Staff Grievances	BP	2 Years	September 2019	September 2022

POLICY REVIEW TABLE (Cont.)

4	Staffing (including Qualifications, Supervision and Working with Children Checks/Criminal History Record Checks)	M	2 Years	July 2022	July 2024
5	Interactions with Children	M	2 Years	May 2022	May 2023
5	Behaviour Guidance Policy		2 Years	August 2021	August 2022
6	Enrolment and Orientation	M	2 Years	July 2022	August 2023
7	Fees	M	2 Years	July 2022	July 2023
7	Governance and Management of the Service	M	2 Years	July 2022	July 2023
7	Complaints and Grievances	M	2 Years	July 2022	July 2024
7	Information Technology	BP	2 Years	August 2021	July 2023
7	Privacy and Confidentiality (including Confidentiality of Records)	M	2 Years	July 2022	July 2024